



# Deposit Voucher (yellow)

All PTSA Members handling money need to fill out this form and give it to the Cashier with money for deposit. TWO PTSA members need to count all deposits. Thank you.

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Committee \_\_\_\_\_ Date \_\_\_\_\_

Fundraising Money Yes? \_\_\_ No? \_\_\_ Student Deposits Yes? \_\_\_ No? \_\_\_

Name of Fundraiser \_\_\_\_\_

<b>Coins:</b> Pennies _____	<b>Currency:</b> Ones _____	<b>Checks:</b> _____
Nickels _____	Twos _____	_____
Dimes _____	Fives _____	_____
Quarters _____	Tens _____	_____
Halves _____	Twenties _____	_____
Dollars _____	Fifties _____	_____

Total Coin \$ \_\_\_\_\_ Total Currency \$ \_\_\_\_\_ Total Checks \$ \_\_\_\_\_

# Of Checks \_\_\_\_\_

**TOTAL DEPOSIT \$ \_\_\_\_\_**

Counted by \_\_\_\_\_ Phone # \_\_\_\_\_  
Signature \_\_\_\_\_

Counted by \_\_\_\_\_ Phone # \_\_\_\_\_  
Signature \_\_\_\_\_

### For Cashier's Use Only

Total Amount Received \$ \_\_\_\_\_ Date Received \_\_\_\_\_

Cash \$ \_\_\_\_\_ Checks # \_\_\_\_\_ \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Deposit Date \_\_\_\_\_ Cashier's Signature \_\_\_\_\_

### For Treasurer's Use Only

Entered into financial report for month of \_\_\_\_\_

Income Line \_\_\_\_\_

Date entered \_\_\_\_\_ Treasurer's Signature \_\_\_\_\_